

EDUCATION

Georgia State University | Atlanta, GA

- Coursework in Master of Heritage Preservation (Public History) program, 2016 - 2017

The University of Alabama | Tuscaloosa, AL

- Master of Library and Information Studies (MLIS), 2011
 - Awarded graduate assistantships, 2011

The University of Alabama in Huntsville | Huntsville, AL

- Bachelor of Arts, English, 2010
 - Awarded academic scholarships, 2006-2010
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PROFESSIONAL EXPERIENCE

Instruction Coordinator and Liaison to Departments of English, Arts and Humanities

University Library, Georgia State University - Clarkston Campus | January 2016 - April 2018

Responsibilities and Accomplishments:

- Oversaw all library instruction-related activities, including class scheduling and data gathering; led instruction and assessment initiatives and a campus transition to a liaison model
- Liaised with the departments of English, Arts and Humanities, and the Scholarship of Teaching and Learning (SoTL) Perimeter College faculty cohorts by providing instruction, reference, research consultations, collection development and maintenance, custom LibGuides, workshops, and digital scholarship support
- Staffed public service points in rotation
- Conducted outreach to and partnered with community high schools
 - Collaboratively planned and hosted a National History Day research event, highlighting special collections and other historical research resources for local high school students

Service to University Library:

- Faculty Personnel Committee, Member (2016 - 2017, 2017 - 2018)
 - Structured Review Subcommittees Co-chair (2016 - 2018)
- Library Instruction Outcomes and Assessment Working Group, Chair (2016)
- Omeka Exhibit Guidelines Group, Member (2016)
- Research Life Cycle Task Force, Member (2016)
- Scholarly Communications Group, Member (2016 - 2018)
- Student Success Librarian Search Committee, Member (2017)

Service to Georgia State University:

- Ask Me!, Volunteer (2016 - 2018)
- *DISCOVERY: The Honors College Undergraduate Research Journal*, Reviewer (2017)

- Goizueta Scholarship, Reviewer (2017)
- GSU Cares Volunteer, Decatur Botanical Garden (2017)

Serials, Electronic Resources, and ILL Librarian and Liaison to Department of Social Work
Asa H. Gordon Library, Savannah State University | January 2014 - December 2015

Responsibilities and Accomplishments:

- Led a small department responsible for all serials, electronic resources, and interlibrary loan processes
- Managed the selection, purchasing, licensing, access, and maintenance of all print and electronic serials and databases
 - Negotiated with publishers and vendors to transition subscriptions from print to electronic access
 - Troubleshoot and resolved online access issues
- Cataloged, edited, and maintained all serials catalog records using MARC in Voyager ILS
- Launched an institutional repository using the Open Repository (DSpace) platform and created descriptive metadata using Dublin Core
 - Led workshops to promote the IR and address basic copyright concerns
- Liaised with the department of Social Work by providing instruction, reference, research consultations, collection development and maintenance, custom LibGuides, and workshops
- Staffed public service points in rotation

Service to Asa H. Gordon Library:

- Tiger Scholar Commons/Institutional Repository Committee, Co-chair (2015)
- Serials Library Assistant Search Committee, Chair (2015)

Service to Savannah State University:

- Faculty Development Committee, Member (2014 - 2015)
 - Patent and Copyright Subcommittee, Member (2015)

Librarian

New River Library, Technical College of the Lowcountry | November 2012 - December 2013

Responsibilities and Accomplishments:

- Worked as a solo librarian and provided all library support to a small campus library by providing instruction, reference, research consultations, collection development and maintenance, custom LibGuides, and workshops
- Oversaw campus tutoring center; tutored students in English courses

Grants Program Associate

Office of Sponsored Research, Savannah State University | May 2012 - November 2012

Responsibilities and Accomplishments:

- Coordinated the review of all internal and external IRB applications
- Wrote and compiled information for grant applications; copy edited grant proposals and other grant-related reports and materials
- Coordinated workshops, training, newsletters, and special events hosted by the Office of Sponsored Research

- Provided administrative assistance to the Vice President for Sponsored Research

Reference Graduate Assistant

W.S. Hoole Special Collections Library, The University of Alabama | August 2011 - December 2011

Responsibilities and Accomplishments:

- Worked public service point in reading room and provided research assistance using archival materials and rare books
- Completed backlog of email reference questions and provided research assistance to remote library users
- Assisted Head Curator with special collections instruction sessions

Library Assistant II, Circulation

Springville Road Library, Birmingham Public Library System | December 2010 - December 2011

Responsibilities and Accomplishments:

- Created and managed patron membership accounts; staffed circulation desk
 - Provided extensive customer service, reference, and general technology support
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CONFERENCE PARTICIPATION

Presenter: Kirkley, Sarah. [*Supporting Digital Scholarship at Two-Year Institutions*](#). Digital Library Federation (DLF) Forum. Pittsburgh, PA, October 23, 2017.

Presenter: Johnson, Autumn and Sarah Kirkley. [*Rediscover Your Institution's History: Using an Institutional Repository to Highlight Special Collections Materials*](#). Georgia COMO/SELA Library Conference. Athens, GA, October 7, 2016.

Panelist: *Consolidating Instruction Programs: How Did You Do That?* Georgia COMO/SELA Library Conference. Athens, GA, October 6, 2016.

Presenter: Johnson, Autumn and Sarah Kirkley. [*Unintentional Scholarly Communications Librarians: How to Survive a Launch*](#). Digital Commons Southeastern User Group Meeting. Kennesaw State University, Kennesaw, GA, June 3, 2016.

Presenter: Kirkley, Sarah and Fang Tong. [*Transitioning ILL Platforms: ILLIAD to WorldShare*](#). GIL Users Group Meeting (GUGM). Middle Georgia State College, Macon, GA, May 14, 2015.

WRITING

Kirkley, Sarah. [*Oh Freedom!*](#) *Multimedia and Technology Reviews*, Art Libraries Society of North America (ARLIS/NA). December 2017.

Kirkley, Sarah. [*OldNYC App*](#). *Multimedia and Technology Reviews*, Art Libraries Society of North America (ARLIS/NA). October 2016.

PROFESSIONAL ASSOCIATIONS

American Library Association, Member (2014 - 2018)

- New Members Round Table (NMRT) (2014 - 2018)
 - Student and Student Chapter Outreach, Co-Chair (2017 - 2018)
 - Resume Review Service, Member (2017 - 2018)
 - Shirley Olofson Memorial Award Committee, Member (2015 - 2016)
 - President's Program Committee, Member (2014 - 2015)
- Library Instruction Round Table (LIRT) (2016 - 2018)
 - Adult Learners Committee, Member (2016 - 2018)
 - Web Advisory Committee, Member (2017 - 2018)

Georgia Library Association, Member (2013 - 2018)

- Scholarship Raffle Committee, Member (2015)
 - Membership Committee, Member (2016)
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SKILLS AND COMPETENCIES

Familiar with many tools and platforms used in library processes and digital scholarship, including those listed below, and have the capacity and enthusiasm needed to develop proficiency with additional technologies.

- Metadata: Dublin Core, MARC, TEI/XML
 - Content Management: Open Repository (DSpace), Omeka, WordPress
 - Data Visualization and Mapping: Social Explorer, StoryMapJS, TimelineJS, Voyant
 - Springshare products (LibGuides, LibWizard, LibAnswers, LibInsight), various ILS platforms and modules, various course management systems
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ADDITIONAL TRAINING

"Digital Publishing in the Humanities," Digital Humanities Summer Institute (DHSI) at the University of Victoria, June 2018

- Awarded DHSI Tuition Scholarship

"Text Mining with the HathiTrust: Empowering Librarians to Support Digital Scholarship Research," Robert W. Woodruff Library at Emory University, November 2017

"Omeka In-Depth: Train the Trainer," University Library at Georgia State University, October 2017

"Text Encoding Fundamentals and Their Application," Digital Humanities Summer Institute (DHSI) at the University of Victoria, June 2017

- Awarded DHSI Tuition Scholarship

"Digital Editing with TEI: Critical, Documentary, and Genetic Editing," Digital Humanities Summer Institute (DHSI) at the University of Victoria, June 2017

- Awarded DHSI Tuition Scholarship