

EDUCATION

Georgia State University, Atlanta, GA

- Master of Heritage Preservation/Public History graduate coursework, 2016 - 2017

The University of Alabama, Tuscaloosa, AL

- Master of Library and Information Studies (MLIS), graduated 2011

The University of Alabama in Huntsville, Huntsville, AL

- Bachelor of Arts, English and Technical Writing, graduated 2010

HONORS AND AWARDS

Scholarship Recipient for Digital Humanities Summer Institute, 2017

Graduate Assistantship, 2011

Academic Scholarship, 2006 - 2010

SKILLS

Familiar with many tools and platforms used in library processes and digital scholarship, including those listed below, and have the capacity and interest to develop proficiency with additional technologies.

- Metadata: Dublin Core, MARC, TEI/XML
- Content Management: Open Repository (DSpace), Omeka, WordPress
- Data Visualization and Mapping: Social Explorer, Voyant, TimelineJS, StoryMapJS
- Other: Audacity, iMovie, Springshare products (LibGuides, LibWizard, LibAnswers, LibInsight), Various ILS platforms

ADDITIONAL TRAINING

- Text Encoding Fundamentals and Their Application, DHSI 2017
- Digital Editing with TEI: Critical, Documentary, and Genetic Editing, DHSI 2017
- (In Progress) Society of American Archivists' Digital Archives Specialist (DAS) Certification Program

PROFESSIONAL EXPERIENCE

Instruction Librarian, Instruction Coordinator and Liaison to English, Arts, and Humanities

University Library, Georgia State University, Clarkston Campus

January 2016 - present

Responsibilities and Accomplishments:

- Oversee all library instruction-related activities for campus, including class scheduling and data gathering; lead assessment initiatives for campus
 - Led Clarkston campus transition to liaison model
- Liaise to departments of English, Arts and Humanities, and the Scholarship of Teaching and Learning (SoTL) Perimeter College faculty cohorts
 - Provide library services, such as instruction, research consultations, collection development, custom LibGuides, workshops, and digital scholarship support
- Conduct outreach to and partner with community high schools

- Worked with a team of librarians and archivists to plan GSU's first National History Day program, highlighting special collections and other available resources for local high school students
- Work public service points in rotation

Service to University Library:

- Faculty Personnel Committee, Member (2016 - 2017, 2017 - 2019)
- Library Instruction Outcomes and Assessment Working Group, Chair (2016)
- Omeka Exhibit Guidelines Group, Member (2016)
- Research Life Cycle Task Force, Member (2016)
- Scholarly Communications Group, Member (2016 - 2017)
- Student Success Librarian Search Committee, Member (2017)

Service to Georgia State University:

- Ask Me!, Volunteer (2016 - 2017)
- *DISCOVERY: The Honors College Undergraduate Research Journal*, Reviewer (2017)
- Goizueta Scholarship, Reviewer (2017)

Serials and Electronic Resources Librarian

Asa H. Gordon Library, Savannah State University

January 2014 - December 2015

Responsibilities and Accomplishments:

- Led a small department responsible for all serials, electronic resources, and interlibrary loan processes
- Managed the selection, purchasing, licensing, access, and maintenance of all print and electronic serials and databases
 - Negotiated with publishers and vendors to move many subscriptions from print to electronic access
 - Troubleshoot and resolved online access issues
- Cataloged, edited, and maintained all serials records using MARC in Voyager ILS
- Launched an institutional repository using the Open Repository (DSpace) platform and created descriptive metadata using Dublin Core
 - Offered workshops promoting the IR and worked with faculty to better understand copyright and implications
- Liaised to the department of Social Work by providing library instruction, collection development, research consultations, and custom LibGuides
- Worked public service points in rotation

Service to Asa H. Gordon Library:

- Library Institutional Repository Committee, Co-chair (2015)
- Serials Library Assistant Search Committee, Chair (2015)

Service to Savannah State University:

- Faculty Development Committee, Member (2014 - 2015)
 - Patent and Copyright Subcommittee, Member (2015)

Librarian, Part-time

New River Campus Library, Technical College of the Lowcountry

November 2012 - December 2013

Responsibilities and Accomplishments:

- Worked as a solo librarian and provided all library support to a small campus library through library instruction sessions (both face-to-face and in an online environment), LibGuides creation, workshop development, and public service point staffing
- Oversaw campus tutoring center; tutored students in English courses

Grants Program Associate

*Office of Sponsored Research, Savannah State University
May 2012 - November 2012*

Responsibilities and Accomplishments:

- Coordinated the review of all internal and external institutional review board (IRB) applications
- Wrote and compiled information for grant applications; copy edited grant proposals and other grant-related materials
- Coordinated workshops, training, newsletters, and special events hosted by the Office of Sponsored Research; provided administrative assistance to the Vice President for Sponsored Research

Reference Graduate Assistant

*W.S. Hoole Special Collections Library, The University of Alabama
August 2011 - December 2011*

Responsibilities and Accomplishments:

- Worked public service point in reading room and provided research assistance using a variety of electronic and print materials, including archival materials and rare books
- Provided research assistance to remote library users across the U.S.
 - Completed backlog of email reference questions
- Assisted Head Curator with special collections library instruction sessions

Distance Education Graduate Assistant

*School of Library and Information Studies, The University of Alabama
January 2011 - May 2011*

Responsibilities and Accomplishments:

- Provided technology support to students and faculty during online course sessions

Library Assistant II, Circulation

*Springville Road Library, Birmingham Public Library System
December 2010 - December 2011*

Responsibilities and Accomplishments:

- Created and managed patron membership accounts; staffed circulation desk
- Provided extensive customer service, reference, and general technology support

CONFERENCE PARTICIPATION

Presenter: Kirkley, Sarah. *Library Support of Digital Scholarship at Two-Year Institutions*. Digital Library Federation (DLF) Forum. Pittsburgh, PA, October 23, 2017.

Presenter: Doster-Greenleaf, Karen and Sarah Kirkley. *Sharpening Your Aim: Building an Instructional Assessment Toolkit*. Georgia International Conference on Information Literacy. Savannah, GA, September 15, 2017.

Presenter: Johnson, Autumn and Sarah Kirkley. *Rediscover Your Institution's History: Using an Institutional Repository to Highlight Special Collections Materials*. Georgia COMO/SELA Library Conference. Athens, GA, October 7, 2016.

Panelist: *Consolidating Instruction Programs: How Did You Do That?* Georgia COMO/SELA Library Conference. Athens, GA, October 6, 2016.

Presenter: Johnson, Autumn and Sarah Kirkley. [*Unintentional Scholarly Communications Librarians: How to Survive a Launch*](#). Digital Commons Southeastern User Group Meeting. Kennesaw State University, Kennesaw, GA, June 3, 2016.

Presenter: Kirkley, Sarah and Fang Tong. [*Transitioning ILL Platforms: ILLIAD to WorldShare*](#). GIL Users Group Meeting (GUGM). Middle Georgia State College, Macon, GA, May 14, 2015.

WRITING

Kirkley, Sarah. [*OldNYC App*](#). *Multimedia and Technology Reviews*. Art Libraries Society of North America. October 2016.

PROFESSIONAL ASSOCIATIONS

American Library Association, Member (2014 - present)

- New Members Round Table (NMRT) (2014 - present)
 - Student and Student Chapter Outreach, Assistant Chair (2017 - 2018)
 - Resume Review Service, Member (2017 - 2018)
 - Shirley Olofson Memorial Award Committee, Member (2015 - 2016)
 - President's Program Committee, Member (2014 - 2015)
- Library Instruction Round Table (LIRT) (2016 - present)
 - Adult Learners Committee, Member (2016 - 2018)
 - Web Advisory Committee, Member (2017 - 2019)

Georgia Library Association, Member (2013 - present)

- Scholarship Raffle Committee, Member (2015)
- Membership Committee, Member (2016)

Progressive Librarians Guild, Member (2017 - present)

Society of American Archivists, Member (2017 - present)